

Northridge Agreement Number:

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Customer Name: _____

Day of month direct debit currently being collected: _____

New day of month for direct debit to be collected: _____

(See below if request is for 'last' day of the month')

This is a request to Northridge Finance¹ to amend the collection date for the direct debit on the above agreement. I am aware of the following:

- Northridge require a specific date in the month to implement. If you wish direct debit to be collected on the last day of every month, please select '31' as your new day
- Northridge require a minimum of 5 working days on receipt of this request to make any change, otherwise change will be applied for the following month's instalment
- Implementing the change request is at Northridge discretion. Whilst we will endeavour to implement, repeated change requests may result in Northridge refusing to enact

Signature: _____

Date: _____

Please complete this form fully and return to the address below:

**Customer Services
Northridge Finance
5th Floor, Bank of Ireland
1 Donegall Square South
Belfast BT1 5LR**

Alternatively, completed form can be photographed/scanned and emailed to:

customerhelp@northridgeuk.com²



If you would like to know more about how we ensure your privacy, how we handle your personal information and what your rights are, you will find more information in our Privacy Notice at www.northridgefinance.com/yourdata or by contacting us to ask for a copy.

¹ Northridge Finance is a trading name of NIIB Group Ltd. NIIB Group Ltd is registered at 1 Donegall Square South, Belfast, BT1 5LR. Registered number NI3721.

² For security reasons, we do not recommend that you send this information through email unless you appropriately encrypt (protect) the information