



Important Notice – Your Provision of Consent

We treat the processing of your personal information and protecting your legal right to privacy as an important matter. Please note that by signing this document it means that you are instructing us to disclose your personal information to a 3rd party (i.e. an organisation or individual other than yourself). Unless we have your explicit consent, we will not disclose your personal information to a 3rd party, except where we are under legal obligation to do so.

Please clearly complete all sections.

Your agreement number(s): _____

Important Note

If your consent relates to more than one agreement, please confirm each relevant account number. We will only disclose personal information relating to the account numbers you provide.

3rd party to whom your consent relates and their formal registered address. We may send your personal information to this address and/or provide personal information over the telephone.

Name: _____

Registered Address: _____

Postcode: _____

Date of Birth: _____

Telephone: _____

Please also confirm the specific capacity, personal (eg family member / friend) or professional (eg solicitor) in which the 3rd party is acting:

Personal Capacity ☐

Professional Capacity ☐

We will not accept consent lasting for an “open ended” period. Please select (‘A’) below to either define the limited period/dates your consent will be valid or select (‘B’) so that the consent will only be valid for a “one off” event of disclosure.

☐ A : Consent to provide information for the period ____ / ____ / ____ -to- ____ / ____ / ____

or

☐ B : Consent to provide information for a ‘one off’ event*

*Summary of one off event _____

Important Signature Notice

Once you have provided us with all necessary information and signed and dated below, we will process your instruction.

Name: _____

Signature: _____ Date: _____